HUMAN RESOURCES

Transform Human Resources with Crown Records Management's Digital Solutions

CROWN
RECORDS MANAGEMENT

Crown Records Management helps businesses across the world achieve their digital transformation goals. Its information management solutions provide the platform for organisations to digitise core business processes such as Human Resources (HR).

Transforming HR

For many organisations, paper forms and physical records are still embedded into these HR processes. However, as businesses move more to the cloud and more employees look toward remote working, it's increasingly clear that a modern workplace is a digital one. HR departments need to embrace this change.

Embrace Digital HR Systems

The move towards a digital HR department shouldn't be viewed as a challenge. Digital transformation is an excellent opportunity to help the vital tasks of employee management run more efficiently and accurately than ever.

Streamline Your HR Processes

Replace headache-inducing manual processes with streamlined solutions. Automate the routine part of the process and allow humans to apply their skills and training where they are most useful.

Key Benefits of Digital HR

Go Remote
Move HR online and help users access systems wherever they work

Engaged Employees
Embrace digital recruitment, onboarding and staff management

Automated Workflows
Save time on approvals and document validation

Streamlined HR
Manage common HR files and formats, such as CVs, compliance forms and emails

Easy Compliance
Automatically destroy on retain documents depending on legal requirements

FOUR ADVANTAGES OF DIGITAL HR

Digital technology makes it easier than ever to streamline your HR activity. Below we detail four key reasons why digitising human resources makes sense for every business.

Remote Engagement

More employees are working remotely than ever before. A digital HR system allows your team to onboard and connect to employees around the country, or even the planet, without any delay.

Reduced Errors

Automated systems can be set up to populate forms, contracts, and other documents from already existing data, reducing the chance of an error creeping in during the data entry process.

Automated Processes

Many common HR procedures can be automated under a digital workflow. Documents can automatically be shared with the relevant parties once they are successfully completed, and information can be pulled straight from master data files.

Improved Privacy

A digital HR solution ensures that personal data is encrypted and only accessible by team members with the correct roles. Digital systems can also be configured to automatically alert you when you need to delete an applicant's personal data, ensuring compliance and privacy.

More resources

- A Guide to Going Digital (eBook)
- Digital Transformation: The Hard Truths (eBook)
- Digital Transformation Insight

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